



Metropolitan Board of Zoning Appeals

Metro Howard Building
800 President Ronald Regan Way
Nashville, Tennessee 37210

Appellant: Woodmont Christian Church Date: 10/6/2025
Property Owner: Woodmont Christian Church Case #: _____ (To be completed by staff)
Representative: Emily Lamb, attorney Map & Parcel: 11711000100
Council District: 25
Building Permit: _____ (You must have a building permit-initiated before submitting your BZA application)

The undersigned hereby appeals from the decision of the Zoning Administrator, wherein a Zoning Permit/Certificate of Zoning Compliance was refused:

Purpose:
(what is being constructed?) Expansion of religious institution

Activity Type: Religious institution

Location:
(Property address) 3601 Hillsboro Pike, Nashville, TN 37215

This property is in the RS40 Zone District, in accordance with plans, application and all data heretofore filed with the Zoning Administrator, all of which are attached and made a part of this appeal. Said Zoning Permit/Certificate of Zoning Compliance was denied for the reason:

Reason: We are seeking an expansion of the existing and previously approved religious institution for an
(Why are you going before the board) additional building and surface parking. A religious institution is permitted by special exception
in the RS40 zoning district

Zoning Code
Section: 17.16.170.E

Based on powers and jurisdiction of the Board of Zoning Appeals as set out in Section 17.40.180 Subsection ____ of the Metropolitan Zoning Ordinance, a Variance, Special Exception, or Modification to Non-Conforming uses or structures is here by requested in the above requirement as applied to this property.

Appellant Name: Woodmont Christian Church Representative: Emily Lamb, attorney
Phone Number: 615-297-8563 Phone Number: 615-49-2360
Address: 3601 Hillsboro Pike Address: 1221 Broadway, Ste 2030
Nashville, TN 37215 Nashville, TN 37203

Email address: _____ Email address: elamb@winstead.com

APPLICATION FOR SPECIAL EXCEPTION REQUESTS

After your appeal is filed, zoning staff will visit the site to take photographs for the Board Members so they will have a better idea of the nature of your request. Zoning staff will notify the district councilmember of the hearing. You will be responsible for preparing the envelopes and notices for mailing to the owners of property within 1,000 feet of the property at issue in this case. The envelopes must include the return address for the BZA and case number. Fold and insert the notices into the envelopes, seal the envelopes, and apply first class postage. These neighbor notices must be delivered to zoning staff at least twenty-three (23) days before the public hearing. Additionally, you will be responsible for purchasing, posting, and removing the red Zoning Appeal signs for the subject property. (See attached Metro Code of Laws requirements regarding sign placement.) Finally, BZA Rules require that you conduct a community meeting regarding the special exception request before the BZA hearing date.

The day of the public hearing, it will be your responsibility to convey to the Board the nature of the hardship in your request that makes it difficult/impossible for you to comply with the Zoning Code. It would be to your benefit to let your neighbors know about your request prior to all notices being sent to them from our office.

Any party can appeal the Board's decision to Chancery or Circuit Court within sixty (60) days from the date the order in the case is entered. Should your request be granted, we would remind you that it is your responsibility to obtain the permit for which you have applied. You should also be aware that you have two (2) years to obtain the permit or you would have to re-file your request with the Board.

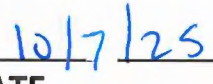
Once your request is filed, the staff will review your request to verify that the submittal is complete. Incomplete submittals will not be scheduled for a hearing until complete.

Any correspondence to the Board must be submitted to our office by close of business, the Thursday prior to the public hearing to be included in the record.

I am aware that I am responsible for posting and also removing the sign(s) after the public hearing. I am aware that I am required to conduct a community meeting.



APPELLANT



DATE

SPECIAL EXCEPTION REQUEST

BZA Rules of Procedure, Item 9(2) (e) requirements to conduct neighborhood meetings regarding the case that will later appear before the BZA. The BZA Rules specifies, "In the Interest of having informed stake holder in special exception cases. It is required that the appellant make contact with the district council person and neighbors within 1000 feet of the subject property from a mailing list provided by the board staff. Information by the applicant shall include a contact person and include a reasonable representation of the proposal and hold a meeting at a geographically convenient place, date, and time. We encourage you to have the meeting prior to the deadline for additional information to presented to the board. Applicant shall document to the Board that this requirement has been met. Failure to comply may result in deferral of your case."

Zoning staff will provide you a mailing list of property owners in proximity to the location designated for a special exception permit. The BZA Rule then requires you to contact those persons on the mailing list, provide them with the date, time and place of meeting, and discuss your BZA request accordingly. If there is opposition to your case, this meeting gives you the chance to address those concerns prior to the public hearing at the BZA meeting.

You must create and provide documentation of your efforts to contact the neighboring property owners for the neighborhood meeting. Failure to do so can result in a deferral or denial of your appeal to the BZA.

I ACKNOWLEDGE MY RESPONSIBILITIES regarding the neighborhood meeting preceding the public hearing for by BZA appeal for a special exception

Emily Jank
APPELLANT (OR REPRESENTATIVE)

10/7/25
DATE



GENERAL CONSIDERATION NOTES:

- [illegible]



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New York, NY 10022
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III



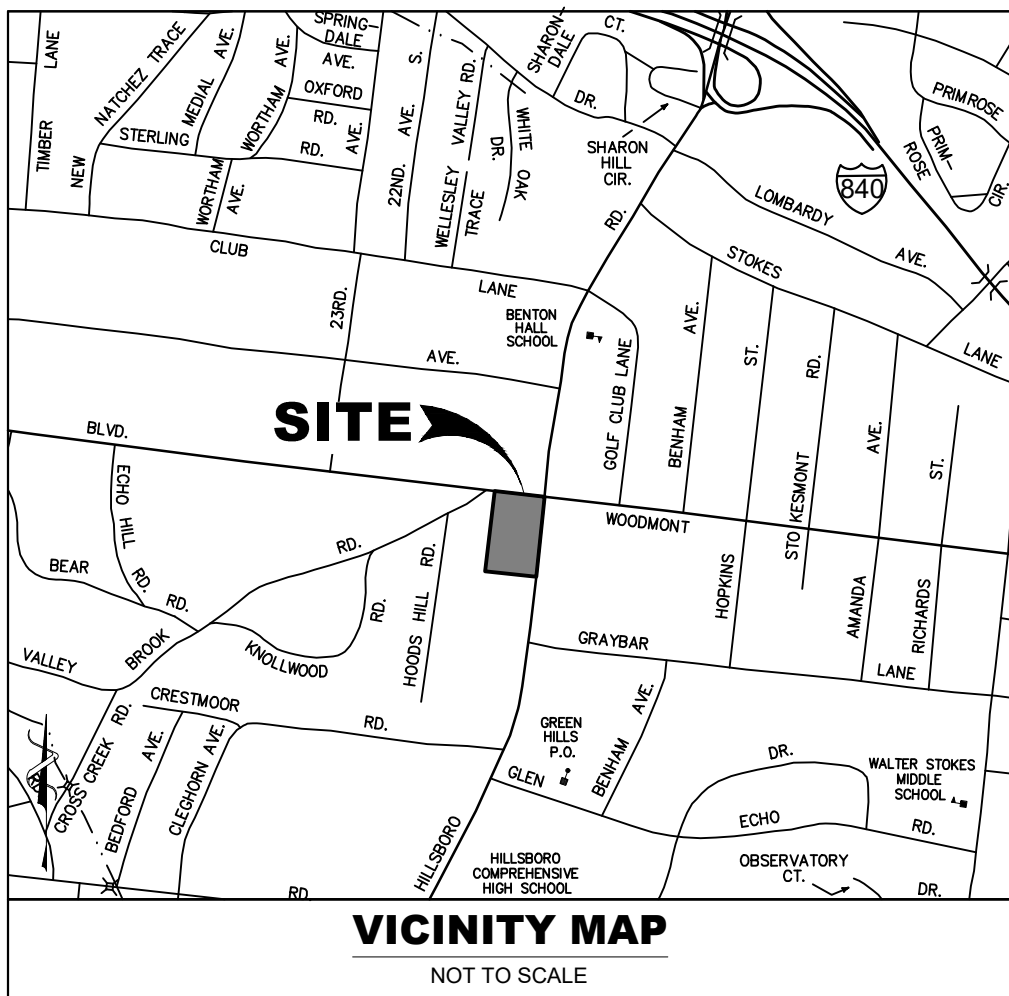
3601 WOODMONT BOULEVARD
NASHVILLE, TENNESSEE

INTERPRETING DISCREPANCIES

PRODUCT	2000
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SITE PLAN

C100

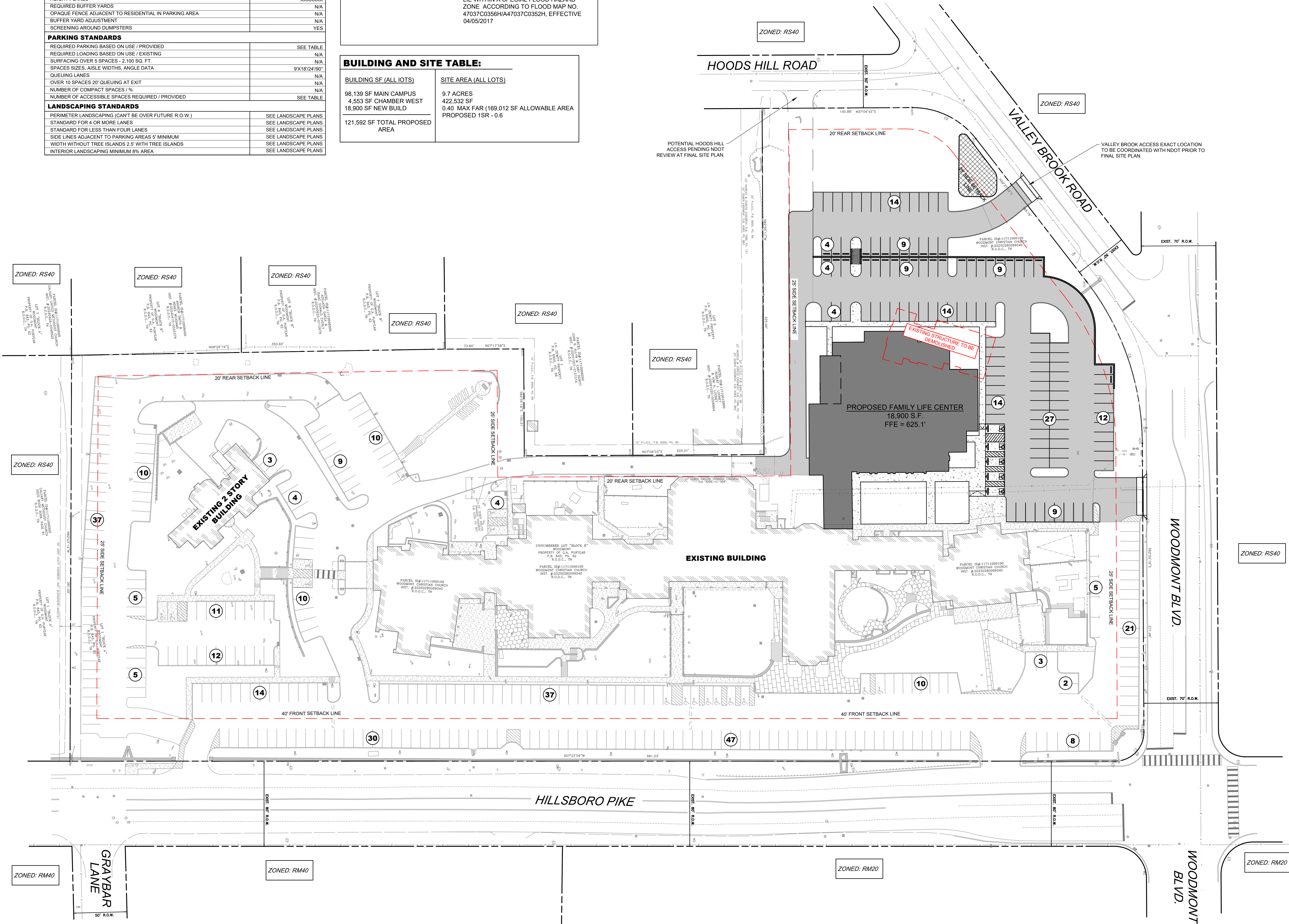
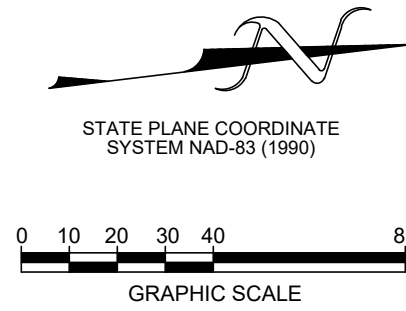


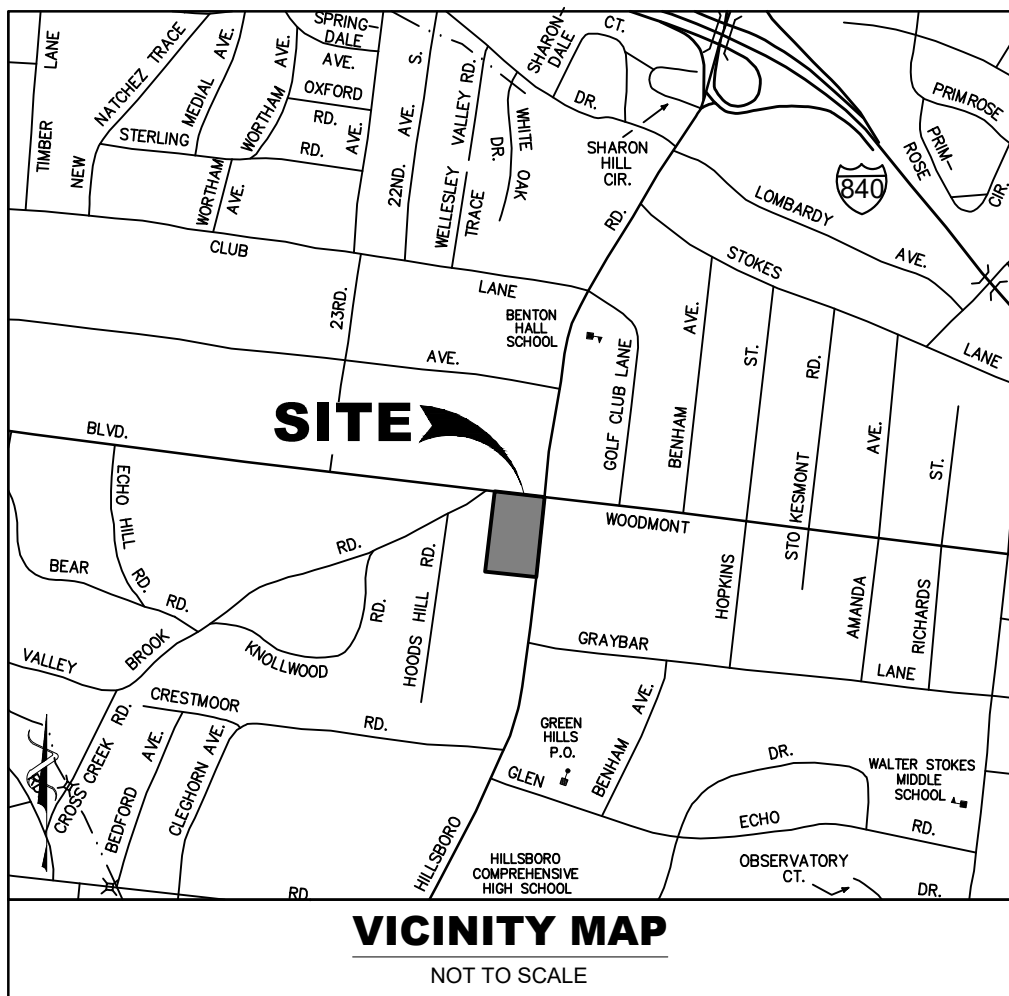
ZONING REVIEW CHECKLIST		
APPLICATION #:	WOODMONT CHRISTIAN CHURCH	
PROJECT NAME:	FAMILY CENTER	
APPLICATION DATE:	ZONING EXAMINER:	
MAP/PARCEL #:	11711000100	
** A - Approved, D - Denied, I - Incomplete, P - Pending, C - Conditional **		
USE		
DETERMINE THE USE	CHURCH/DAYCARE	
PROPERTY ZONING - SURROUNDING ZONING	RS40 RM40/RM20	
USE CHARTS: P, PC, SE, A	P	
ACCESS		
RAMP LOCATION & NUMBER	3	
DISTANCE TO NEAREST EXISTING RAMP (30' MIN.)	XXXXXXX	
DISTANCE TO INTERSECTIONS:	100'/250'	
50' MINOR STREET 185' ARTERIAL STREET		
100' COLLECTOR 250' CONTROLLED ACCESS RAMP		
SITE CRITERIA		
SUBDIVISION PLAT	N/A	
LOT SIZE	9.7	
FAR	SEE TABLE	
ISR - ADJUSTMENTS / SLOPES OVER 15% / FLOOD PLAIN	SEE TABLE	
STREET SETBACK / STREET TYPE(S)	40'	
SIDE YARD	25'	
REAR YARD	20'	
HEIGHT PLANES	XXXXXXX	
REQUIRED BUFFER YARDS	N/A	
OPAQUE FENCE ADJACENT TO RESIDENTIAL IN PARKING AREA	N/A	
BUFFER YARD ADJUSTMENT	N/A	
SCREENING AROUND DUMPSTERS	YES	
PARKING STANDARDS		
REQUIRED PARKING BASED ON USE / PROVIDED	SEE TABLE	
REQUIRED LOADING BASED ON USE / EXISTING	N/A	
SURFACING OVER 5 SPACES - 2,100 SQ. FT.	N/A	
SPACES SIZES, AISLE WIDTHS, ANGLE DATA	9'X18'/24'180°	
QUEUING LANES	N/A	
OVER 10 SPACES 20' QUEUING AT EXIT	N/A	
NUMBER OF COMPACT SPACES / %	N/A	
NUMBER OF ACCESSIBLE SPACES REQUIRED / PROVIDED	SEE TABLE	
LANDSCAPING STANDARDS		
PERIMETER LANDSCAPING (CAN'T BE OVER FUTURE R.O.W.)	SEE LANDSCAPE PLANS	
STANDARD FOR 4 OR MORE LANES	SEE LANDSCAPE PLANS	
STANDARD FOR LESS THAN FOUR LANES	SEE LANDSCAPE PLANS	
SIDE LINES ADJACENT TO PARKING AREAS 5' MINIMUM	SEE LANDSCAPE PLANS	
WIDTH WITHOUT TREE ISLANDS 2.5' WITH TREE ISLANDS	SEE LANDSCAPE PLANS	
INTERIOR LANDSCAPING MINIMUM 8% AREA	SEE LANDSCAPE PLANS	

SITE DATA	
COUNCIL DISTRICT:	25/34
COUNCIL MEMBER:	JEFF PREPITT/SANDY EWING
PARCEL ID.:	11711000100
SITE ADDRESS:	3601 WOODMONT BOULEVARD NASHVILLE, TENNESSEE 37210
SITE ACREAGE:	9.7 AC. (422,532 S.F.)
EXISTING ZONING:	RS40
PROPOSED USE:	FAMILY LIFE CENTER
PROPOSED MAX. BUILDING HEIGHT:	1 STORY
BUILDING SUMMARY:	
PROPOSED 1 STORY	18,900 SF
OWNER:	
ADDRESS:	WOODMONT CHRISTIAN CHURCH 3601 HILLSBORO PIKE NASHVILLE, TN. 37215
CIVIL ENGINEER:	
ADDRESS:	BARGE CIVIL ASSOCIATES 6606 CHARLOTTE PIKE, SUITE 210 NASHVILLE, TENNESSEE 37209
PHONE NO.:	615-356-8911
CONTACT NAME:	JOHN GORE, P.E.
CONTACT E-MAIL ADDRESS:	JGORE@BCACIVIL.COM
FEMA PANEL:	
THE SUBJECT PROPERTY DOES NOT LIE WITHIN A SPECIAL FLOOD HAZARD ZONE ACCORDING TO FLOOD MAP NO. 47037C0356H/A47037C0352H, EFFECTIVE 04/05/2017	

BUILDING AND SITE TABLE:	
BUILDING SF (ALL LOTS)	SITE AREA (ALL LOTS)
98,139 SF MAIN CAMPUS	9.7 ACRES
4,553 SF CHAMBER WEST	422,532 SF
18,900 SF NEW BUILD	0.40 MAX FAR (169,012 SF ALLOWABLE AREA)
121,592 SF TOTAL PROPOSED AREA	PROPOSED 1SR - 0.6

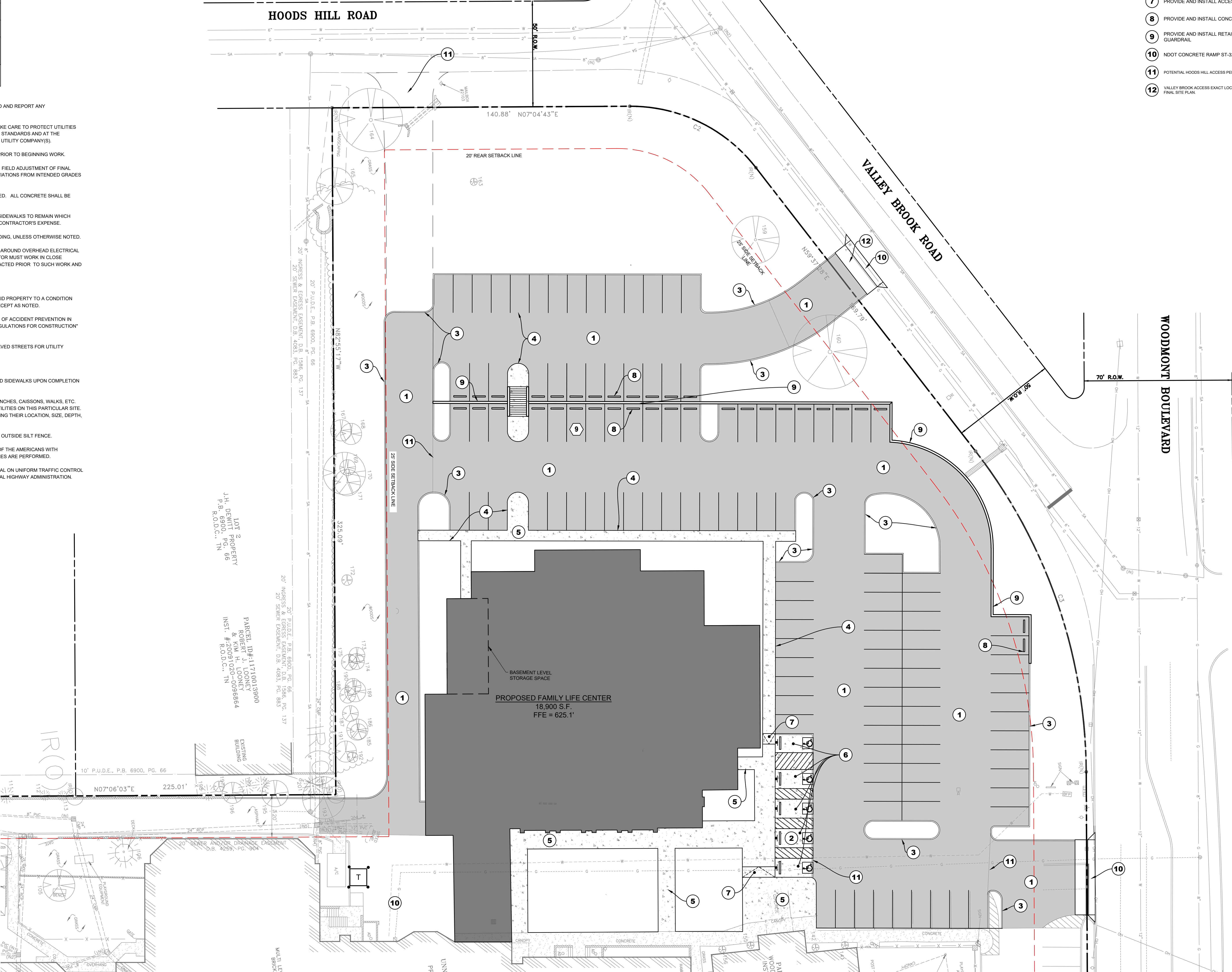
PARKING TABLE:	
REQUIRED PARKING	
1 SPACE PER 4 SEATS (425 SEATS)	106 SPACES
TOTAL REQUIRED SPACES:	
106 SPACES	
TOTAL PROVIDED SPACES:	
426 SPACES	





GENERAL CONSTRUCTION NOTES:

- THE CONTRACTOR SHALL CHECK ALL FINISHED GRADES AND DIMENSIONS IN THE FIELD AND REPORT ANY DISCREPANCIES TO THE OWNER'S REPRESENTATIVE PRIOR TO BEGINNING WORK.
- THE CONTRACTOR SHALL VERIFY THE EXACT LOCATION OF ALL EXISTING UTILITIES. TAKE CARE TO PROTECT UTILITIES THAT ARE TO REMAIN. REPAIR CONTRACTOR CAUSED DAMAGE ACCORDING TO LOCAL STANDARDS AND AT THE CONTRACTOR'S EXPENSE. COORDINATE ALL CONSTRUCTION WITH THE APPROPRIATE UTILITY COMPANY(S).
- THE CONTRACTOR SHALL CONFORM TO ALL LOCAL CODES AND OBTAIN ALL PERMITS PRIOR TO BEGINNING WORK.
- PROVIDE A SMOOTH TRANSITION BETWEEN EXISTING PAVEMENT AND NEW PAVEMENT. FIELD ADJUSTMENT OF FINAL GRADES MAY BE NECESSARY. OBTAIN APPROVAL FROM ENGINEER PRIOR TO ANY DEVIATIONS FROM INTENDED GRADES ON PLANS. INSTALL ALL UTILITIES PRIOR TO INSTALLATION OF PAVEMENT.
- CONCRETE WALKS AND PADS SHALL HAVE A BROOM FINISH, UNLESS OTHERWISE NOTED. ALL CONCRETE SHALL BE CLASS "X" (4,000 P.S.I.), UNLESS OTHERWISE NOTED.
- ALL DAMAGE TO EXISTING ASPHALT PAVEMENT, CURB AND GUTTER, AND CONCRETE SIDEWALKS TO REMAIN WHICH RESULTS FROM NEW CONSTRUCTION, SHALL BE REPLACED WITH LIKE MATERIALS AT CONTRACTOR'S EXPENSE.
- DIMENSIONS ARE TO THE FACE OF CURBS, EDGE OF CONCRETE, OR TO FACE OF BUILDING, UNLESS OTHERWISE NOTED.
- CONTRACTOR SHALL EXERCISE EXTREME CAUTION IN THE USE OF EQUIPMENT IN AND AROUND OVERHEAD ELECTRICAL WIRES AND SERVICES. IF AT ANY TIME IN THE PURSUIT OF THIS WORK, THE CONTRACTOR MUST WORK IN CLOSE PROXIMITY OF THE ABOVE NOTED WIRES, THE ELECTRICAL COMPANY SHALL BE CONTACTED PRIOR TO SUCH WORK AND THE PROPER SAFETY MEASURES TAKEN.
- SEE ARCHITECTURAL DRAWINGS FOR EXACT BUILDING DIMENSIONS.
- IN EASEMENTS AND RIGHTS-OF-WAY, CONTRACTOR SHALL PROTECT AND RESTORE SAID PROPERTY TO A CONDITION SIMILAR OR EQUAL TO THAT EXISTING AT THE COMMENCEMENT OF CONSTRUCTION EXCEPT AS NOTED.
- THE CONTRACTOR SHALL COMPLY WITH ALL PERTINENT PROVISIONS OF THE "MANUAL OF ACCIDENT PREVENTION IN CONSTRUCTION" ISSUED BY AGC OF AMERICA, INC. AND THE "SAFETY AND HEALTH REGULATIONS FOR CONSTRUCTION" ISSUED BY THE U.S. DEPARTMENT OF LABOR.
- CONTRACTOR SHALL SAW CUT ANY SIDEWALKS, CURBS, GUTTERS, DRIVEWAYS, OR PAVED STREETS FOR UTILITY CROSSINGS, AND REPLACE WITH SAME SECTION AND MATERIALS AS EXISTING.
- NO TREES OR VEGETATION SHALL BE DISTURBED WITHOUT OWNERS APPROVAL.
- CONTRACTOR SHALL HIGH-PRESSURE WASH PARKING LOT, CONCRETE PAVEMENT, AND SIDEWALKS UPON COMPLETION OF CONSTRUCTION AS NEEDED.
- CONTRACTOR SHALL NOTE THAT ALL WORK TO BE DONE SUCH AS EXCAVATIONS, TRENCHES, CAISSONS, WALKS, ETC. AS INDICATED ON DRAWINGS, IS SHOWN WITHOUT KNOWLEDGE OF UNDERGROUND UTILITIES ON THIS PARTICULAR SITE. THE ARCHITECT / ENGINEER AND OWNER ASSUME NO RESPONSIBILITY FOR DETERMINING THEIR LOCATION, SIZE, DEPTH, OR HAZARD.
- NO CONSTRUCTION OR STORAGE OF SUPPLIES AND EQUIPMENT SHALL BE PERMITTED OUTSIDE SILT FENCE.
- ALL CONSTRUCTION ACTIVITIES SHALL BE IN COMPLIANCE WITH THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT (ADA) IN EFFECT AT THE TIME IN WHICH THE CONSTRUCTION ACTIVITIES ARE PERFORMED.
- ALL PAVEMENT MARKINGS AND SIGNAGE SHALL BE IN CONFORMANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) PUBLISHED BY THE U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL HIGHWAY ADMINISTRATION.



SITE KEYNOTES:

- PROVIDE AND INSTALL HEAVY DUTY ASPHALT PAVEMENT
- PROVIDE AND INSTALL CONCRETE PAVEMENT
- PROVIDE AND INSTALL CONCRETE POST CURB
- PROVIDE AND INSTALL INTEGRAL CONCRETE CURB AND SIDEWALK
- PROVIDE AND INSTALL CONCRETE SIDEWALK
- PROVIDE AND INSTALL ACCESSIBLE PARKING STALL (TYP) INCLUDING STRIPING, SIGNAGE, AND WHEEL STOPS
- PROVIDE AND INSTALL ACCESSIBLE SIDEWALK RAMP
- PROVIDE AND INSTALL CONCRETE WHEEL STOP (TYP)
- PROVIDE AND INSTALL RETAINING WALL WITH PEDESTRIAN GUARDRAIL
- NDOT CONCRETE RAMP ST-324
- POTENTIAL HOODS HILL ACCESS PENDING NDOT REVIEW AT FINAL SITE PLAN.
- VALLEY BROOK ACCESS EXACT LOCATION TO BE COORDINATED WITH NDOT PRIOR TO FINAL SITE PLAN.

HASTINGS



BOARD OF ZONING
APPEAL SUBMITTAL



WOODMONT CHRISTIAN CHURCH

REVISION INFORMATION

PROJECT # 15XXX
ISSUE DATE 04 SEPTEMBER 2025

SITE PLAN



C100

3601 WOODMONT BOULEVARD
NASHVILLE, TENNESSEE

Hastings Architects, LLC
225 Park Avenue Suite 100
Nashville TN 37203
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